

**MINUTES**  
**UPPER DELAWARE SOIL CONSERVATION DISTRICT**  
**January 13, 2021**

Sandra Myers called the meeting to order at 2:00 pm and announced the compliance with the Open Public Meetings Act. The Flag Salute was recited.

A roll call indicated the following:

**Supervisors Present** Sylvia Kovacs, Ben Jorritsma, Natalie Burger

**Regrets** None

**Others Present** Sandra Myers,

**Minutes**

On a motion by Kovacs and a second by Burger the November 2020 minutes were approved.

**Financial Report & Bills List**

On motion by Kovacs and second by Burger the bills list for the month of January 2021 was unanimously approved as presented.

**Old Business**

**New Business**

- On a motion by Jorritsma and a second by Kovacs the Board agreed to move office space to 51 Main St, Blairstown, NJ effective February 1, 2021. The new three year lease agreement will be signed by the Chair.
- On a motion by Jorritsma and a second by Burger the Board agreed to moving company quote.
- On a motion by Jorritsma and a second by Kovacs a raise was approved for salaried District employees effective February 1, 2021.
- On a motion by Kovacs and a second by Burger the Board agreed to a partial remote work environment for Forester Tim Matthews, Inspector Jeff Eckert, and Manager Sandra Myers. Schedule to be determined by the Manager.

**Reports**

**NRCS** – None

**SCD** – Sandra Myers presented an oral and written report of the District's activity within the past month.

**Forestry** – no report

**251**. – written report

**SSCC** –None

**Erosion and Sediment Control applications and rulings.**

On motion by Kovacs and a second by Jorritsma and agreement of the Board, the following noted applications were acted upon as indicated below.

PLANS RECOMMENDED FOR APPROVAL (251 and ATD'S where appropriate)			
Project #	Project Name	Municipality	notes
21056	10 PSI System	Washington Boro	
21061HY	24 Estelle Dr	Hardyston	
21058HC	104 Santa Clara	Hopatcong	
21059WT	Eastern Concrete	Wantage	
Plans Recommended for Approval with Condition(s) (251 and ATD'S where appropriate)			
Plans Recommended to be Denied without Prejudice.			

The next scheduled meeting is March 10, 2021 at 2:00 pm

There being no further business it was moved by Jorritsma to adjourn the meeting at 2:30 pm.

Respectfully Submitted,



Sandra Myers, District Manager